



Terms of Reference (TOR)

External Evaluation of Madhesh Agricultural University (MAU)

1. Background

According to Section 43 (1) of the Madhesh Agricultural University Act, 2079, the University Council is mandated to conduct an external evaluation every three years. This evaluation assesses the university's work performance, resource utilization, and achievements. Based on the decision of the Executive Council on 2082/03/08, it has been resolved to commission an external consultant to undertake this evaluation. The details of the TOR are outlined below.

2. Objectives of the Evaluation

The external evaluation aims to comprehensively assess the university's functions in education, research, extension, infrastructure, administration, and governance. The evaluation will provide insights into quality, effectiveness, impact, and efficiency, and suggest opportunities for improvement.

3. Scope of Work

The consultant shall:

1. Review the existing rules and regulations of MAU related to teaching quality, innovative research, and extension programs.
2. Assess the relevance, quality, and effectiveness of the undergraduate curriculum and programs.
3. Analyze the quality, output, and societal impact of research initiatives.
4. Examine the effectiveness of knowledge transfer and extension services to farmers and local communities.
5. Assess the quality and condition of laboratories, libraries, classrooms, land use, and other infrastructure facilities.
6. Evaluate faculty and staff adequacy, recruitment practices, student-faculty ratio, and student enrollment procedures.
7. Analyze the governance structure, administrative efficiency, effectiveness, and transparency.
8. Review student enrollment trends, including gender and social inclusion ratios, retention rates, job placements, and employability of graduates.
9. Assess budgeting processes, fund utilization, resource mobilization, and financial sustainability.
10. Evaluate the impact of linkages, collaborations, and partnerships with government bodies, NGOs, universities, research organizations, industry, and other stakeholders on university activities.
11. Recommend Pragmatic solutions for future improvements.


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12. Apply appropriate methodologies including document review, stakeholder interviews (25), Key Informant Interviews (KII), Focus Group Discussions (FGD), field visits, and inspection of university facilities.

4. Deliverables and Timeline

S.N.	Deliverable	Timeline
1	Document review	At the time of agreement
2	Inception report	Within 14 days
3	Draft report & presentation	By the 30 th day
4	Final report	By the 40 th day

5. Methodology

The consultant is expected to use a combination of qualitative and quantitative methods, including reviews of university documents, interviews with key stakeholders, focus group discussions, field visits, and inspections to ensure a comprehensive and robust evaluation.

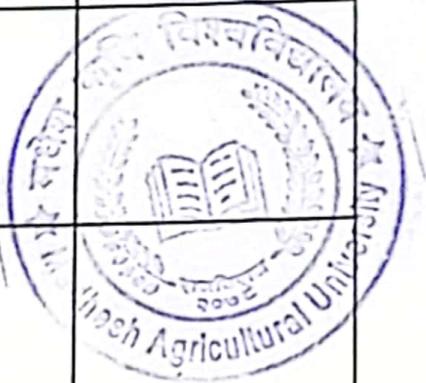
6. Team Composition

Role and Number	Experience and Qualification	Key Responsibilities	Remarks
Principal Investigator (PI)-1	Professor/Associate Professor/Research Director/Quality Director with PhD and Higher	Leadership, final decision making, liaison with university, supervision of data collection and compliance and report writing	
Co-Principal Investigator -2	PhD with Publication and Experience of Education and Development	Day-to-day project management, protocol design, , Data collection, field supervision, participant interviews, quality checking, data entry	

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Role and Number	Experience and Qualification	Key Responsibilities	Remarks
Research Assistants-1	Masters	Conduct surveys/observations, help in data collection and management	
Administrative Support Staff-1	Bachelor	Logistics coordination, office support, documentation, and communication	

Total team size: Approximately 5 members